Endeavor Board Meeting Minutes: November 14, 2016

Call to Order:

Kevin Myers called to order a meeting of the ECS Board of Directors on November 14, 2016 at 7:02 p.m. in the ECS Multi-Purpose Room.

Present: Peter Henderson, Bill Kroll, Kristy McClure, Charlie Kennedy, Kevin Myers, Clint White

Absent: Bill Borter, Jim Hollis

Minutes

Peter Henderson moved to approve the minutes from the October 2016 ECS Board meeting as distributed prior to the meeting. The motion was seconded by Kevin Myers and unanimously approved.

Endeavor Foundation Update

Kevin Myers provided the update due to Joe Montgomery's absence. Kevin reported that the Foundation has not had a meeting in the past month and needs to finalize the target reserve amount.

Director's Update

Christi Whiteside reported the following developments in her Director's Update:

- Hurricane Matthew relief effort collected approximately 5000 items;
- Day of ELA this year included author speakers on Halloween;
- ECS held Election Day voting of some type for nearly all grades;
- The first stakeholders meeting was held including PAWSs, Boosters, Christi, and members of the Board;
- Prevent Blindness training was completed and ECS teaching assistants will soon screen 2nd, 4th, and 6th graders;
- The YMCA has offered to sponsor a Parents Night Out on Dec. 9th;
- The teachers have recommended spreading out Early Release Days to different days of the week. Christi suggested moving the 4/30/18 Early Release Day to 5/1/18, which the Board approved;
- The State of North Carolina is starting a digital teaching and learning competency initiative;
- Christi added some goal measures to her 2016-17 goals, specifically for; 1) creating and implementing a phonics assessment and continuum; 2) improving support for struggling learners; 3) increasing feedback and supervision to teachers. Kevin Myers requested coaching and mentoring goals for Christi.

Director of Development Update

Lauren Manfreda was not present, so Christi Whiteside provided the update in her place. Family participation rate in the annual fund is 43%. $83,613 has been collected or pledged. The development efforts will focus on businesses for the rest of the quarter. Lauren is planning a school update evening event for parents on either January 19th or 26th.

Treasurer's Report

Kristy McClure provided the Treasurer's Report in Bill Borter's absence. Kristy reported that the BB&T account balance is $7,150.60 and the BBVA account balance is $1,469,952.02. Kristy thinks ECS' spend is in line with the budget. Kristy also said the audit has been finalized with no outstanding observations.

Clint White reported that the Finance Committee has reached out to McGuire Woods for assistance with the investment policy. Clint also suggested Lauren Manfreda attend the McGuire Woods annual seminar, which several Board members attended this year and found very informative.

Proposed 2016-17 School Calendar Revision

Christi Whiteside covered this topic in the Directors Update.

Policies Approval

Christi Whiteside presented the following policies for Board consideration:

Return to Learn (Concussion) – The Board discussed the proposed policy and the areas requiring clarification, including application during vs. outside of school. Bill Kroll distributed some head injury policy research to incorporate best language into a new proposal to be distributed to the Board in advance of the December meeting.

Board Constitution Policy – Christi says this policy be terminated or updated. Kevin Myers advised that 2 years ago, the North Carolina legislature changed the law and prohibited paid charter school staff from serving as voting members on the Board. Peter and Bill will look at the ECS Bylaws to see if this is addressed sufficiently there, or if another policy is even needed.

Peter advised the Board that the ECS needs a FMLA policy which needs an outside counsel review.

Board 2016-17 Priorities Updates

Clint White led the reporting of Board priority updates:

Mission and Vision – DPI suggested making any changes after the charter renewal. Kevin Myers and several Board members have met people who help with developing mission and vision, but this cost will need to be budgeted. The Board agreed to table this issue until the 2017-18 school year.

Technology Plan – Jim Hollis was not in attendance to provide the report.

Financial and Long Range Planning – Kevin Myers addressed this in his Foundation Board report.

Best Practices Sharing – Kevin Myers reported that Christi Whiteside had organized the first of the regular stakeholder meetings, addressing liability insurance and other priority matters. Boosters and PAWS are taking the discussion points back to their organizations to assess current state and needs.

Athletic Field Use – Clint White reported that the Boosters are going to purchase a batting cage and backstop, and will be participating in a future planning meeting with Wake Forest.

Policies – addressed earlier.

Acadia Review – Bill Borter was not present to provide this report.

Board Officers – Kevin Myers advised that the Board will take nominations for next year's officers at the December Board meeting.

Public Comments

Mrs. Ashley Jacot (5^{th} Grade Reading and Writing teacher) stated that the ECS staff has given positive feedback on the school wireless network. Staff members will be working with Jim Hollis to examine the issue of computer updates occurring during lessons.

No additional public comments were received.

Closed Session

Kevin Myers moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a) (6). Charlie Kennedy seconded the motion. The motion was unanimously approved and the Board moved into closed session at 7:49 p.m.

Return to Open Session

The Board returned to open session at 9:06 p.m.

Adjournment

Kevin Myers moved to adjourn the meeting. Peter Henderson seconded the motion, which was approved unanimously at 9:06 p.m.